CURRICULUM VITAE

MALGORZATA OSTROWSKA



PERSONAL DETAILS

Nationality: Polish

DOB: 4th of April 1978

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PROFILE

My career and allocated responsibilities in various branches of businesses has led me to a management position in the renewable energy sector. Quick learning skills, flexibility in adapting to new environments, and excellent communication and social skills has allowed me to find my own place in a lead role amongst a team of developers.

Previous jobs gave me experience in forward-planning, methodical administration to meet deadlines, leadership methods, staff motivation techniques and involvement in both decision-making and target-setting activities, clarity in communication, and easy personal inter-relations. I am highly self-motivated and focused on achieving goals.

PROFESSIONAL CAREER:

Scandia Wind Southwest LLC (USA) - Mariah Project

- 2009 Present
- Position Partner / Senior Project Manager
- Scope of work land leasing, local planning, environmental analysis

Alpha Wind Polska LLC (Poland)

- 2008 Present
- Position Partner / Deputy Director
- Scope of work overall company's management, project development

PS Wind Management LLC (Poland)

- 2006 2008
- Position Project Manager Assistant
- Scope of work land leasing, site layout, outsource engineering companies' management

ASTA Cable TV LLC (Poland) - 300 employees

- 2006
- Position Board Assistance,
- Scope of work controlling overall company's schedule and strategy, cooperation and signing agreements with outsource companies, daily planning of board schedule, reporting to the board

GRZEBYTA LLC Printing House (Poland) – 50 employees

- 2004 2006
- Position Assistant to the Company's Owner ,
- Scope of work controlling overall company's daily routine, laborers shift scheduling,

Education Center ATUT (Private Language School) (Poland)

- 2003 2005
- Position teacher
- Scope of work classes for adults students 60 people, classes for teenagers 200 students

Police Academy – HR Department (Poland)

- 1998 2001
- Position civil service
- Scope of work desk top job

EDUCATION (by part-time study after work)

2007 – ongoing	MBA Program in University of Economics in Poznan
	and Robinson College Atlanta University
2002-2004	Pomeranian Pedagogical Academy Faculty of
	Education and Philosophy- graduated with Master
	degree
2002-2003	Volksuniversiteit Amsterdam –language College for
	foreign students
1998-2001	University of Poznan Faculty of Social Sciences –
	graduated with bachelor's degree
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